



# **COMMERCIAL TRANSACTION CHECKLIST**

# ALL DOCUMENTS TO BE LOADED INTO BROKERSUMO

**01**

SIGNED IABS FORM

**02**

LETTER OF INTENT OR  
EQUIVALENT

**03**

COMMISSION AGREEMENT

**04**

LEASE AGREEMENT

**05**

INVOICE

**06**

COMMISSION  
DISBURSEMENT  
AUTHORIZATION FORM  
  
FOR OFFICE USE, FILLED  
OUT IN BROKERSUMO