



Texas Ally  
real estate group

**LEASE Commission Disbursement Form (CDA)**

\*Please fill up all required information. Kindly include ALL Transaction documents along with this CDA (contracts/agreements/amendments/invoice etc.) and send it to [cda@texasally.com](mailto:cda@texasally.com).

Texas Ally Agent Name: \_\_\_\_\_

TA Agent Phone #: \_\_\_\_\_ TA Agent Email Address: \_\_\_\_\_

**Transaction Details**

Lease Date: \_\_\_\_\_

Property Address: \_\_\_\_\_ MLS#: \_\_\_\_\_

Tenant Name: \_\_\_\_\_ Landlord Name: \_\_\_\_\_

Agent Role:  Property Type:  Transaction Type:

Listing Brokerage Office: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Leasing Company: \_\_\_\_\_ Leasing Agent: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Lease Price (Basis): \_\_\_\_\_ X \_\_\_\_\_ % (agent commission percentage from contract price e.g. 3%)

Gross Commission: \_\_\_\_\_ Plus Bonus (If Any): \_\_\_\_\_ Flat Fee (If applies): \_\_\_\_\_

Less Other Broker Referral Fees (If any): \_\_\_\_\_ (payable to Other Broker/Agent)

Credit to Buyer/Seller: \_\_\_\_\_ Others/Miscellaneous: \_\_\_\_\_

**Total Commission to Agent:** \_\_\_\_\_ Payable to (Name): \_\_\_\_\_ Paid Via:

**LESS: (Payable to Texas Ally Real Estate Group LLC)**

E&O (If any): \_\_\_\_\_ Transaction Fees (If any): \_\_\_\_\_ Lead Referral Fees (If any): \_\_\_\_\_

**Total Amount Payable to Texas Ally (If any):** \_\_\_\_\_

Mail to: Texas Ally Real Estate Group, LLC | 1301 S IH35 #314 Austin, TX 78741 | Phone: (512) 763 2559

Other Notes: \_\_\_\_\_

**\*Important: If you are the listing agent and are paying out a commission, please include 'other broker/payee' W9 along with this Lease CDA\***

**INSTRUCTION TO LEASING COMPANY:**

Texas Ally Real Estate Group LLC authorizes the commission for \_\_\_\_\_, with total amount of \_\_\_\_\_ to be paid in the following manner and delivered as indicated above.

\_\_\_\_\_  
**Juston Martinez, Broker** \*signature required